



APPLICATION FOR FREE SCHOOL MEALS FOR ACADEMIC YEAR 2016/2017

NOTE: Please complete this form in **BLOCK LETTERS**. The Academy **MUST** receive this form alongside legitimate evidence which proves eligibility when the form is returned.

School

Your address

Postcode

Home Tel No

You and Your Partner

You

Your Partner

Title

Mr Mrs Ms Miss

Mr Mrs Ms Miss

Surname / Family Name

Other Names

Date of Birth

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National Insurance Number

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YOU WILL QUALIFY FOR FREE SCHOOL MEAL IF YOU OR YOUR PARTNER ARE RECEIVING:

NOTE: Details of your application for Free School Meals will be submitted to the relevant eligibility checking service to verify your entitlement. If they find you are not eligible then you will be asked to supply proof of your entitlement for The Academy to complete its verification process.

Please, do not provide any form of evidence which is not listed below as it will be rejected. The Academy is committed to working with Parents and will provide support and clarification where needed.

Do you or your partner receive Income Support or Income Based Job Seekers Allowance or ir ESA?

Yes

No - you cannot get free meals

AND / OR: Child Tax Credit (TC602) **only** - gross income of no more than £16,190

Yes

No - you cannot get free meals

AND / OR: Support under Part VI of the Immigration and Asylum Act 1999

Yes

No - you cannot get free meals

AND / OR: Guarantee element of State Pension Credit

Yes

No - you cannot get free meals

AND/OR; Universal Credit

Yes

No – you cannot get free meals

APPLICATION FOR FREE SCHOOL MEALS (continued)

Children living with you who go to school

Full Name	Sex	Date of Birth	School

Declaration: If you give false information you could be prosecuted

- As far as I know the information I have given is complete.
- I agree that you may make any enquiries to check the information I have given.
- I will tell you at once if my circumstances, income or savings change.
- I will tell you at once if there is any change in the circumstances or income of the people living in my house.
- I understand that free school meals are only awarded from the date the application form and evidence is approved.

Your signature

Date

FOR SCHOOL OFFICE USE ONLY:

To be completed by FSM Administrative Officer:

F.S.M Start Date:

F.S.M Review dates

F.S.M End date:

Please Tick Eligibility Evidence Seen:

ESA(IR)	Income Support	Guaranteed Pension Credit	I/B JSA	Child Tax Credit	Asylum Seeker Support	Universal Credit
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Eligibility decision Y/N CMIS Updated Passport stamped

Further Checks carried out (If applicable):

Administrative Officer:

PRINT:

SIGN:

Counter checked by Office Manager:

PRINT:

SIGN:

Counter checked by PBAT Finance Team: PRINT :

SIGN:

